

A+ PLUS MACHINE

EMPLOYMENT APPLICATION FORM

GENERAL INFORMATION

Last Name _____ First Name _____ Initial _____

Address _____ Home Phone No. _____

City, State, Zip _____ Cell Phone No. _____

Position Applied For _____ Salary Desired _____

Date Available _____ Hours Available _____

Full Time Part Time Temporary Permanent

Are you able to perform the essential job functions for the position you are applying with or without reasonable accommodations? Yes No If hired, will you be able to work overtime? Yes No

Are you 18 years of age? Yes No If under 18, do you have a work permit? Yes No

Have you ever been convicted of a crime, excluding misdemeanors and summary offences, which has not been annulled, expunged or sealed by court? A yes response does not automatically disqualify your application. If yes, please explain. Yes No

EDUCATION INFORMATION

School	Address	Major Studies Degree, Diploma, License or Certificate (List type and date)
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High School

Vocation/Business/Other

College/University

College/University

Graduate

Other Special Knowledge, Skills of Qualifications (List any construction or manufacturing equipment, office skills, technical equipment or training)

Military Service (List dates, ranks and training)

For Clerical Applicants Only:

Do you Type? ___ No ___ Yes ___ Words per Minute

Computer Skills (Hardware/Software)

EMPLOYMENT HISTORY

Please list most recent Employment first. All information must be completed. You may attach a Resume but not in place of completing the required information)

Present Employer

May we contact this employer for references? ___ No ___ Yes

Employer Name

Address

Supervisor's Name

Supervisor's Phone No.

Job Duties and Responsibilities

Employed From

Employed To

Job Title

Starting Salary/Ending Salary

Reason for Leaving

Past Employer

Employer Name

Address

Supervisor's Name

Supervisor's Phone No.

Job Duties and Responsibilities

Employed From	Employed To	Job Title	Starting Salary/Ending Salary
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Reason for Leaving

Past Employer

Employer Name	Address
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Supervisor's Name	Supervisor's Phone No.
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Job Duties and Responsibilities

Employed From	Employed To	Job Title	Starting Salary/Ending Salary
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Reason for leaving

Past Employer

Employer Name	Address
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Supervisor's Name	Supervisor's Phone No.
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Job Duties and Responsibilities

Employed From Employed To Job Title Starting Salary/Ending Salary

Reason for Leaving

OTHER INFORMATION

Volunteer Activities (List organization, type of service, dates)

Hobbies, Interests (Optional)

Certification and Authorization

The above information is true and correct.

I authorize A Plus Machine LLC to inquire into my education, past employment history, and references as needed to research my qualifications for this position.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for the completion of Form I-9. Employment is "at will". By signing you understand that misrepresentation or omission of facts called for is cause for dismissal if you were to become employed.

I hereby acknowledge that I have read and agree to the above statements.

Signature

Date

Deliver Resume Form via-

In Person or by Mail: A Plus Machine LLC, 20521 State Hwy. 64, Cornell, WI 54732

Email: aplusmachinellc@yahoo.com or Fax: 715-239-6903